

Governing Board - Nov. 29, 2017

Meeting began at 6:10pm

In attendance:

- Nancy Stitt
- Bonnie Camus
- Morgan Rose
- Marnie Brown
- Tim Mitchell
- Sarah Hognestad
- Nicholas deWaard (Chair)
- Samantha Halpin
- Melanie Cronk
- Christine Dubé
- Rebecca Genest
- Andrew Cornforth

Review of October meeting minutes

- No comments, questions about the minutes
- Question - is supplementing breakfast program the fundraising priority?
 - Discussed that best option for donations to the breakfast program are by gift card
- Motion to approve the minutes - Nicholas
- Seconded - Andrew
- Moved unanimously

Internal structure of Governing Board:

- Process for visitors to Governing Board (see attached memo)
- Motion to accept the structure - Bonnie
- Seconded - Tim
- Moved unanimously

Review of email votes:

- Christmas spirit and events (Angel tree, fundraising from community, food drive, silent auction, coffee table)

Operational Budget

- No questions raise

Anti-violence, anti-bullying plan:

- Highlights:
 - LGBTQ Voice - January Inclusion week
 - Michael Montgomery - Reclaiming the school yard, peace & respect project
 - Unstructured environments are where students feel unsafe
 - Solutions:
 - Teaching kids to play - traditional outdoor play

Governing Board - Nov. 29, 2017

- Peace & respect project - advisory groups discussing what peace & respect looks like, to be presented on Dec. 22, 2017
- Violence - bullying incident report form
 - To be used by parents, teachers, staff, etc. in the event that someone is being bullied
- Concerns raised:
 - No definition for violence in AVAB plan - to be added
 - Amendment - definition of violence as stated in Greater Gatineau's AVAB plan to be added to BES AVAB plan
- Motion to approve AVAB plan with above amendment - Morgan
- Seconded - Tim
- Unanimously moved

2017-2018 Targets

- FSL targets to be made prior to next Governing Board
- Error in document - 26 students in grade 6 total - to be fixed

PPO Proposal

- Additions made:
 - Up to 8 members
 - Interested candidates submit their applications to Nicholas and Samantha
- Questions:
 - Since the PPO budget must be at \$0 at the end of the year, can the funds raised be carried over from year to year?
 - Can be looked into for this year
 - Max number of PPO representatives?
 - Proposal - applicants for PPO must present to GB and state why they would like to be on PPO, selected by GB at that time.
 - For \$40 police check - check in with police to see if we can create letters that state that people will be volunteering
- Send-out to parents:
 - Definition of PPO
 - PPO proposal
 - Check box for PPO member, check box for volunteer-only
- Amendments to proposal:
 - Governing Board chair is a member of the PPO
 - For the 2017-18 school year - PPO will be chosen from applicants for a vote by parents in attendance at an open meeting on **Dec.**
 - In subsequent years, PPO will be elected at General Assembly by parents present at the General Assembly
 - Interested candidates must return the sendout with their information
 - Remove that they must submit their application to Nicholas and Samantha
 -

Governing Board - Nov. 29, 2017

- Motion to approve the proposal for the PPO with above amendments - Rebecca
- Seconded - Melanie
- Approved unanimously

Field Trips:

- Discussed the new policy that we can no longer charge for field trips

Christmas Spirit:

- Discussed the plans for the Angel Tree, Christmas food baskets
- Evening of **Dec. 18, 2017** at 3:00pm baskets will be prepared Governing Board members are asked to volunteer

Fundraising 2017-2018:

- School Dance Fundraiser (see proposal)
 - Money to be used for Christmas Spirit and Breakfast Program (split)
 - Date : **Friday, Dec. 15th 2017, 7-9pm**
 - Cost: **\$2 + a non-perishable food item**
 - K-3 Students must be accompanied by an adult, grades 4-6 students must be signed in by a parent
 - Families are welcome (all rules for signing in apply to all children)
 - Letter to be filled out and sent back to school prior to dance indicating attendance
 - DJ to be provided free of charge by a parent
 - School dance fundraiser questions:
 - 1- Templates to be sent to Sam before being printed
 - 2- BES will print the flyers
 - 3- Sam will send email out once it is drafted
 - 4- Sam will send email once drafted
 - 5- Yes - library can be used, to be coordinated with Sam
 - Motion to approve the school dance fundraiser - Melanie
 - Seconded by - Nancy
 - 11 in favour, 1 against
- Pizza Day & Popcorn sales
 - Pizza Day
 - 2nd Friday of every month is pizza day
 - Proceeds nearing graduation to go to grad field trip
 - First pizza day on **Friday, Dec. 22, 2017**
 - Jane, Rebecca to volunteer
 - Open to parents as well
 - Popcorn
 - Every wednesday selling Papa Jacks
 - Starting in the new year
 - Moved - Morgan
 - Seconded - Bonnie
 - Motion carried unani

Governing Board - Nov. 29, 2017

- Move to have pizza lunches starting on Dec. 22 - Morgan
- Seconded - Christine
- Motion carried unanimously
- Cake Draw for Clean up club
 - Families will be asked to donate a cake, students will pay to put their names in a draw for the cakes. Students who win will be given the cake to take home and eat off premises.
 - \$0.50 per ticket
 - Money to go to clean up club to purchase recycling bins, extra money to be used where necessary
 - Cake Draw to be held in late January, perhaps tied to Pride Week
 - Moved - Rebecca
 - Seconded - Tim
 - Motion carried unanimously

Motion to adjourn

- Motioned - Melanie
- Seconded - Tim
- Unanimously moved
- Meeting adjourned at 8:10pm