

Governing Board Meeting - Mar. 22, 2018

Meeting began at 6:05pm

In attendance:

- Nancy Stitt
- Bonnie Camus
- Morgan Rose
- Marnie Brown
- Tim Mitchell
- Sarah Hognestad
- Nicholas deWaard (Chair)
- Samantha Halpin
- Rebecca Genest
- Andrew Cornforth
- Christine Dubé
- Melanie Cronk

Guests:

- Jane Bouchard
- Yves
- Pascal

Regrets:

- Tara Logue
- Arlene Brunke

Review of minutes from Jan. 17th, 2018 meeting:

- Added:
 - Melanie to organize with Value Village (Big Brothers, Big Sisters) re: donation of clothing and household items
- Questions:
 - Memos - have memos gone out re: inclusion week,
 - Inclusion week - April 16 -20 - Memo to come soon because plans have been finalized recently
 - Clothing drive - has not been finalized by PPO so has not gone out
 - Food needed by families - Memo went out to ask for more snacks from families - PPO to finalize and send out as well
- Movement to approve minutes - Tim Mitchell
- Seconded - Bonnie Camus
- All in favour - motion moved

Presentation from Buildings: (For information only)

- \$410,000 for gym renovations allocated by the Ministry of Education
 - Replace equipment, redoing stage, replacing ceilings, basketball nets, lighting, storage cupboard for tables & chairs
 - Renovations to start in June, to be completed by September 2018

Governing Board Meeting - Mar. 22, 2018

- \$452,000 for interior renovations
 - Renovations to main lobby, administration hallway, changing classroom doors, suspended ceilings, new lighting, painting, plumbing to washrooms, provide water to downstairs boys washroom
 - Renovations to start at end of school year, to be completed by September 2018
- \$45,000 Special grant - must be completed by end of June
 - To create storage space for WQSB archives
 - Storage to be moved in during summer
 - Questions:
 - Are building codes for archive spaces being followed?
 - Paper-keeping rules are not being kept (no sunlight, gas fire system, etc.)
 - Does not create risks for students
 - Is there extra liability incurred by the school for this?
 - Are these archives for all schools?
 - All WQSB elementary schools
 - Would this increase the traffic of people to access the archives?
 - No, there is one person that is in charge of getting these archives
 - Will there be ventilation for the gym? (it is too hot)
 - Gym is kept at 18°C at all times
 - Can a sound system be added?
 - We have one that is very good, integrating a sound system would not be feasible

Operational Budget:

- Most money is going to feeding students (snacks, lunches)
- Photocopying & printing remaining is low, Sam will check why
 - At risk of running a deficit in this area
- Library - a lot of work to continue getting the library up and running
 - Volunteers would be very helpful, please send Sam an email
- Computers - refurbished laptops will be purchased with remaining funds
- Sports, Cultural & Social Services - extracurriculars have been covered by this
 - Questions - can we ask for donations for these events rather than charging families to cover these costs?
 - No, we have not been told that we are legally allowed
 - The funds have all been given to older students, why have younger students not been given an opportunity to go on trips using these funds?
 - We have prioritized extracurriculars for these funds (sports teams, visit to Hadley, cultural events)
- Grant allocation -
 - \$14,000 Healthy Lifestyle Grant - whole school outdoor, active field trip to be presented to Governing Board at a later date
- Questions:
 - Student fees - the updated outstanding is not presented because Pre-K data has not come in

Governing Board Meeting - Mar. 22, 2018

Subject Time Allocation

- Cycle 1 - 1 hour less in Arts Education - Arts Ed is integrated within language, physical education
- Cycle 2&3 - increase in Math - to increase
 - Science & Technology and Geography, History, Citizenship - Accounted for by switching
- Movement to approve subject time allocation - Nicholas DeWaard
- Seconded - Melanie Cronk
- All in favour - Moved

Inclusion Week (AVAB) - April 16-20

- A week of classroom activities
- 9:00am assembly for wrap-up
 - Community & parents invited to attend
 - Speakers to be confirmed
- Community cookbook fundraiser:
 - Rebecca could have them spiralized and plasticized so that they can be sold for \$10 - Rebecca to look into cost associated and
 - Motion to sell cookbooks, price to be determined - Marnie Brown
 - Seconded - Morgan Rose
 - All in favour
- Question:
 - Will the speakers have talking points?
 - Yes, will be in conversation with Inclusion Week Committee and Sam Halpin prior to his engagement.

Teacher Report (For information only)

- See attached report
- Approval needed for Graduation Fundraisers:
 - Vessies - sales in April
 - La Trappe à Fromage - selling cheese in May
 - Get 30-45% profit from this
 - Movement to approve these fundraisers run by the grad committee - Marnie Brown
 - Seconded - Melanie Cronk
 - All in Favour - Motion passed
- Questions
 - Where will Grad be held?
 - Outside with a rain date
 - Nicholas has a tent that can be used

Marketing Campaign Update

- Was there a date for bagging groceries from Maxi, IGA?
 - Tabled, to be looked into

Governing Board Meeting - Mar. 22, 2018

- Selling hot dogs at Canadian Tire - To be confirmed and run through PPO

Varia

- United Way offers a program for getting a prepared school bag
 - Maison de la famille offers the same thing
 - A note should go home
- Policy C-17 - Special Education Advisory Committee
 - Needs to be reviewed and discussed for next Governing Board meeting
 - Nicholas to send out once he has received it
- Parent Committee has a \$2,000 surplus
 - Needs to be divided by all schools (\$80 per school)
 - Ideas of ways to spend this money to be sent to Nicholas via email
 - Guest speaker to speak to parents - done at the school board office
 - Marketing - encouraging improved enrollment

Criteria of a Principal

- Previous copies will be sent out to Governing Board
- Amendments to be sent to Nicholas via email before April 3rd, 2018
- Nicholas to submit to school board before April 16th, 2018

Questions:

- Could we get the minutes and agenda earlier next meeting?
 - Yes
- Next meeting needs to be rescheduled due to Music Makers and having other teachers at a workshop
 - Nicholas to send a new date proposal

Movement to adjourn - Nicholas

Seconded - Bonnie Camus

All in Favour

Meeting ended 7:31pm