

January 2018

**SUBJECT: 2018 – 2019 SCHOOL YEAR RE-REGISTRATION FORM**

Dear Parent/s or Guardian/s,

Under the Education Act, school boards must ensure that all students currently enrolled in their schools re-register on an annual basis for each upcoming academic year.

To ensure we meet this requirement as well as to help facilitate this process, we have included a “Re-Registration Form” for your child(ren) which has been completed using the information we currently have on file. We would ask that you kindly review the information presented, update changes directly on the form where applicable, sign and return to school by **February 12<sup>th</sup>, 2018.**

If your child is currently in Grade 6, their information will be automatically forwarded to the receiving school as defined by your catchment. You are not required to contact the new school to register him/her.

Should you require further information, please contact your child’s school.

**Please note that all permanent student information including their surname and first name, must reflect exactly what is indicated on their official birth document and cannot be modified.**

We thank you for your cooperation and wish your child a happy and successful school year.

Sincerely,



Mike Dubeau  
Director General