

Home and School Meeting Minutes

TYPE OF MEETING	<i>Monthly</i>
NOTE TAKER	<i>Stacey Smallian</i>
ATTENDEES	<i>Tara L, Jacqui V, Stacey S.</i>
REGRETS	<i>Jennifer C, Christine B, Jennifer d, Suzanne L, Cindy A, Kelly M, Karen W,</i>
DATE	<i>November 18th, 2014</i>

NOTE: Quorum not attained – any motions will be passed at the next meeting

Agenda topics

TOPIC	<i>Minutes from October 29th, Meeting</i>		
CONCLUSIONS	<i>Will be passed at the next meeting due to lack of quorum</i>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC	<i>Financial Statement</i>		
CONCLUSIONS	<i>Tara reviewed numbers. Will be passed at the next meeting due to lack of quorum</i>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
<i>Craft Sale/Raffle brought in approx. \$2100.00 Current bank balance is approx. \$5600.00</i>	<i>Tara Logue</i>		

TOPIC	<i>Craft Sale Review</i>		
CONCLUSIONS	<i>Great fundraising event. Thank you to all who contributed (time & prizes)</i>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
<i>Thank you cards to be sent to raffle prize donators</i>	<i>Stacey</i>		
<i>Note for next time: bake table, raffle table could be more visible (maybe in the front entrance?) and more info displayed. Funds from day-of were less than other years. Crafters: Positive response from those who had tables.</i>			

TOPIC	<i>Sub Day / Pizza Day</i>	
CONCLUSIONS	<i>Sub Day is small profit for much work. Will compare to pizza day in December and review for 2015.</i>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<i>Pizza Day is Friday, December 12th</i>		
<i>Tara will count orders & place orders on the Friday. Tara to look into two delivery times (11:20 for juniors/11:45 for seniors)</i>		

TOPIC	<i>Movie Night – Friday, Nov. 28th 6:45pm doors open/7pm movie time</i>	
CONCLUSIONS	<i>Make sure we have enough volunteers – 6:30pm</i>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<i>Flyers done – try to get them to go home Friday New sign in sheets done Food/Drinks are bought Stacey to pick up more popcorn Tara to get brown bags-chips as extra Stacey/Tara will be there at 6pm to start popping Stacey to find out from Karen if we can borrow the projector</i>		

TOPIC	<i>Christmas Cake Raffle</i>	
CONCLUSIONS	<i>Confirm who is baking – 4 prizes needed</i>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	<i>Stacey</i>	

TOPIC	<i>Spending Priorities</i>	
CONCLUSIONS	<i>Further info to be obtained to present at next meeting</i>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<i>Tara presented priorities that were obtained from members, staff, community (see attached)</i>		
<i>It was agreed that we would look into motivational speakers (ideas to be brought forth at the next meeting)</i>		
<i>It was agreed that we would ask the teachers for proposals/requests for curriculum based field trips. Deadline Dec. 8th.</i>		
<i>Stacey to look into some of the other requests with the principal and to report back at the next meeting.</i>		

TOPIC	<i>Fundraising Ideas</i>	
CONCLUSIONS	<i>Stacey to confirm whether ideas brought forth are still being considered. Where do we go in 2015?</i>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

GUESTS	
NEXT MEETING	<i>Wednesday, December 10th, 2014 at 7pm</i>
SPECIAL NOTES	

