

Home and School Meeting Minutes

<i>TYPE OF MEETING</i>	
<i>NOTE TAKER</i>	<i>Jennifer deWaard</i>
<i>ATTENDEES</i>	<i>Kelly, Tara, Suzanne, Cindy, Stacey, Jacqui, Jennifer d</i>
<i>REGRETS</i>	<i>Christine, Karen, Jennifer C</i>
<i>DATE</i>	<i>May 6, 2015</i>

Agenda topics

<i>TOPIC</i>	<i>Acceptance of the Agenda</i>		
<i>CONCLUSIONS</i>			
<i>ACTION ITEMS</i>	<i>PERSON RESPONSIBLE</i>	<i>DEADLINE</i>	
<i>1st:</i>	<i>Suzanne</i>		
<i>2nd:</i>	<i>Kelly</i>		
<i>Passed</i>	<i>All</i>		

<i>TOPIC</i>	<i>Minutes from the Previous Meetings</i>		
<i>CONCLUSIONS</i>			
<i>ACTION ITEMS</i>	<i>PERSON RESPONSIBLE</i>	<i>DEADLINE</i>	
<i>1st:</i>	<i>Tara</i>		
<i>2nd:</i>	<i>Jacqui</i>		
<i>Passed</i>	<i>All</i>		

<i>TOPIC</i>	<i>Financial Update</i>		
<i>CONCLUSIONS</i>	<ul style="list-style-type: none"> - <i>(note: admin charge from QFHS for tax receipts issued)</i> - <i>reviewed where money was made and spent since last H & S meeting</i> - <i>requested a few words from school regarding what their classes did for field trips</i> 		
<i>ACTION ITEMS</i>	<i>PERSON RESPONSIBLE</i>	<i>DEADLINE</i>	
<i>1st:</i>	<i>Cindy</i>		
<i>2nd:</i>	<i>Suzanne</i>		
<i>Passed</i>	<i>All</i>		

TOPIC	<i>QFHSA Regional Council</i>		
CONCLUSIONS	<p><i>9 Home and School in Western Quebec:</i></p> <ul style="list-style-type: none"> - <i>review of their AGM</i> - <i>awards...deadline extended</i> - <i>President and Treasurer reports by June 30th</i> - <i>Carrying balance and budget... if \$ is targeted for a large budget it needs to be in the minutes otherwise do NOT carry a big balance ideal to carry \$2000 - \$3000 at end of year</i> - <i>Local AGM...positions that are up</i> - <i>Membership campaign...notify what and when</i> - <i>Postcards for H&S</i> - <i>Trivia game (Outaouais)...trying to get students to help him...game cost will be \$15 cost with a possible selling cost of \$25 with profit to local H&S</i> - <i>Review of what people have done for their H&S</i> - <i>Wrap up this time of year</i> - <i>Overall pride in our H&S relationship with school (principle and staff) is very positive</i> 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC	<i>BES AGM</i>		
CONCLUSIONS	<ul style="list-style-type: none"> - <i>Hold AGM and last H&S meeting on same date</i> - <i>Separate minutes</i> - <i>Invite volunteers</i> <p><i>Send note home with update and information</i></p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
<ul style="list-style-type: none"> <i>1) June 18, 2015</i> <i>ii) Anyone who wishes to run...nominations to go to Cindy Larin by June 11, 2015... votes by ballot</i> 			
<p>Procedure Binder:</p> <ul style="list-style-type: none"> - <i>Create procedures for items that we do ie. Dance, subday...</i> - <i>All prepped for next year...</i> - <i>(Kelly to find procedure for spaghetti supper from past H&S members)</i> 	<i>To put spaghetti supper on agenda for next H&S.</i>		
Constitution: to review and send out...			

TOPIC	<i>Social Tea</i>		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
<ul style="list-style-type: none"> - <i>Great contribution...</i> - <i>Gift Cards to Jennifer Cameron (fund raiser) and Tara (events ie. Brett)</i> - <i>Gift Cards to:</i> - <i>Virginia Sellers (community member)</i> - <i>Melanie Cronk (parent)</i> - <i>Sophie Francoeur (subdays)</i> - <i>Janitors and Secretary</i> 			

TOPIC	<i>Soccer Nets</i>		
CONCLUSIONS	<ul style="list-style-type: none"> - <i>Slava Ursa from Buckingham Soccer Association suggestion to do a 5/5 field (junior) as well as a 7/7 on the other side (seniors)... 11/11 is too large... waiting response</i> 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
<ul style="list-style-type: none"> - <i>Kelly to get pricing from Intersport...</i> - <i>3 Men talk related to pole placement</i> 			

- Stacey to check with Slava regarding to possible renting		
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TOPIC	<i>Movie Night – May 22, 2015</i>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<i>Kelly, Tara,</i>		
<i>Chips, drinks...</i>		

TOPIC	<i>Track and Field</i>	
CONCLUSIONS	<i>Hot Dog Day ... Kelly's Kitchen</i>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC	<i>Home and School E-Mail Address</i>	
CONCLUSIONS	<ul style="list-style-type: none"> - <i>Cindy to create an email address that executive have access to. Should any members have any questions all emails are to go directly to this email address not to personal emails. The appropriate executive will respond.</i> - <i>Focus on using Website (minutes and constitution, link to QFHSA)</i> 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<i>Email address to be sent to members and used for flyers.</i>		

GUESTS	Dodie Payne
NEXT MEETING	June 18, 2015
SPECIAL NOTES	QFHSA cookbook essay contest Karina, Marcus, Lukka, Kaitlyn and Shayna