

# BUCKINGHAM ELEMENTARY SCHOOL

## Governing Board Minutes

Meeting held March 17<sup>th</sup>, 2016

**Present:** Samantha Halpin  
Matthew Cunningham  
Tim Mitchell  
Bonnie Camus  
Noelle-La de La Vie Nouvelle  
Alexander Schmidt

Marnie Brown  
Eric Sanchez  
Eric Purdy  
Pierre Pinkos  
Stacey Smallian

**Regrets:** Jennifer Cameron

**1) Meeting was called to order at 6:08pm.** Stacey Smallian took the minutes

### **2) Discuss and Adopt the Agenda**

Eric Purdy moved the agenda with the following additions under the Principal's Report: 5a) Code of Conduct, 5b) Excellence in Teaching. Seconded by Eric Sanchez. **All in favour.**

**Resolution 16-BGB-07**

**Carried**

### **3) Minutes of the May 27<sup>th</sup> meeting**

The minutes from the meeting on December 8<sup>th</sup>, 2015 were moved by Eric Sanchez and seconded by Eric Purdy. **All in favour.**

**Resolution 16-BGB-08**

**Carried**

The minutes from the meeting on January 27<sup>th</sup>, 2016 were moved by Eric Sanchez and seconded by Eric Purdy. **All in favour.**

**Resolution 16-BGB-09**

**Carried**

### **4) E-mail Votes**

There were no e-mail votes.

### **5) Principal's Report**

- a. **Parent-Teacher Interviews:** To be held next week for select students. A new program called "Sign-Up Genius" was used for scheduling.
- b. **Student Voice Panel:** One student from each class (grade 1 to grade 6), will be voted in as the class representative to work with Mrs. Halpin on school wide initiatives.
- c. **Assemblies:** To be held monthly, and to be led by different classrooms. The hope is to enhance school spirit, celebrate students who are "caught being kind", and get the students familiar with assembly formats.

- d. **Anti-Bullying/Anti-Violence:** The school is working on having visible classroom rules made up to be posted in each class to reinforce expectations and outline consequences.
- e. **Word Q / Speak Q:** A new program to be installed on all computers. Teachers will be trained to use it, and all students will have access. It should be noted that only those students requiring special exam conditions will have access to the program during exam time.
- f. **Budget:** An overview of the budget to date was discussed. Of note, the library grant has been received, as well as the grant for Service d'Accueil.
- g. **Code of Conduct:** The WQSB sent out the draft code of conduct to be looked at. The decision was made to table discussion until the April 27<sup>th</sup> meeting.
- h. **Excellence in Teaching:** WQSB is accepting nominations for the Excellence in Teaching Award. All nominees will be recognised, and from the nominees, five teachers will be chosen to receive the award. Samantha Halpin will forward the guidelines to Matthew, who will distribute to GB members. Deadline is June 30<sup>th</sup>.

## 6) Teacher's Report

Our February Fun Day was held on February 26<sup>th</sup>. As the weather was once again refusing to cooperate with our plans, the events were held inside. Although noisy a good time was had by all.

Ms. Brown, Ms. Valela, and Mrs. Camus have been meeting regularly to work on their PDIG lesson plans for all cycles which follow the learner characteristics developed for visible learning.

Mrs. Howard continues to represent BES on the WQSB math committee.

Students from grade 4-6 are currently working on their basketball skills during lunch hours. Mr. V. and Ms. Brown are developing the team who will represent BES at the annual basketball tournament on April 8<sup>th</sup>.

Mr. Lachance and Mrs. Scholar continue lunch hour practices with the students who will represent BES at Music Makers on April 15<sup>th</sup>.

Noon hour clubs will be running at BES during the month of April. Students can choose from creative writing, computers, crafts, board games or chess and checkers. Mr. Mitchell will also be scheduling floor hockey games with grades 3 through 6.

Both the WQTA and QPAT union executives have recently visited the teachers at BES to discuss any concerns we may have.

## 7) Commissioner's Report

Arlene Brunke was not able to attend.

### 8) Parent Committee Report

Eric Sanchez was unable to attend the last meeting.

### 9) Home & School Report

Mrs. Howard's grade 4/5 class had their pizza party in January, as thanks for donating the most canned food items to the Christmas baskets.

H&S decided to cancel the dance scheduled in February. Even with the increase in membership, we did not have enough parents available to chaperone. We canvased those parents on the volunteer list, as well as parents who regularly attend. H&S was also notified several days before the dance that all chaperones would now require background checks to be on file. This further limited our pool of volunteer.

It was also decided to cancel the pizza day in February for the same reasons mentioned above.

All members of H&S have been asked to have the background check paperwork filled out and returned to the school by March 7<sup>th</sup>.

H&S members voted to donate \$600 to the school, as well as the \$300 in Walmart gift cards to be put towards the purchase of iPad covers. Several cases were purchased and looked at, but the quality was an issue. It was decided that the teachers have a better idea of their needs in the classroom, so the money was donated.

H&S members were pleased to welcome Brian Rock, president of the Quebec Federation of Home & Schools, as well as Marlyn Brownrigg, membership coordinator, at our last meeting.

### 10) School Utilization Sub Committee

There is no immediate threat to our school as we are at 57% capacity. The committee has asked to be disbanded with the suggestion that marketing might be looked at in the future.

### 11) Next Meeting

Wednesday, April 27<sup>th</sup> at 6pm

### 12) Adjournment

The meeting was adjourned by Matthew Cunningham.

### 13) Principal's Criteria

It was discussed and agreed that no changes be made to the draft sent out by Matthew Cunningham.